

WACYPAA Advisory Council Eugene Minutes 12/31/2009

Open with a moment of silence, serenity prayer 9:12 am

Roll Call: Robbie, Brandy, Alonzo, Jamey, Meiko, Josh, Erika, Casey, Sarah B., Jonathan, Anna, Louise, Ben, Tres, Erica, Jared, Sarah G., Kim, Lauren, Kevin

Read bylaws as a group

Reports (position and territory):

Secretary (Sarah G.):

Read minutes from Eugene: Kim proposes that we amend the end of the minutes to add in who accepted and made the motions. Alonzo moves to accept minutes, second Erica, passes

Read minutes from teleconference (Robbie reads): Alonzo moved to accept, Brandy seconds, passes

Treasurer (Lauren):

We currently have \$11,106.25 in our account, which is plenty to cover our core expenses, prudent reserve, and host res. fund. In 2009, we spent \$12,847.13 and with retro travel reimbursement for 2008, we spent \$15,647.13. Our total core expenses spent were \$1,385.00. Please look at current budget for a more specific understanding. Also, copies of bank statements, an itemized spending report, check book/ check card are available to look at. The budget and itemized spending report have been emailed. Please ask any questions you may have.

I did not get new checks. I am using temporary checks until we change signers, the new treasurer may get checks in their name with the new PO box on them.

There are no 'cards' to change signers on the account. However, we can make the change thru fax and or we can walk into a Wells Fargo this weekend to do it.

We do have a check card. I have only used it to buy insurance over the internet and Sarah used it to get the PO Box. Turns out it seems like a great idea to have a check card, since we use the internet so much and some places no longer take checks.

Sarah B., the co treasurer, got a PO box near her house. This is temporary until we have elections. The new elected treasurers can decide where to have the PO box and can make sure our address gets changed on website and with the bank. Currently bank mail is forwarded to my address. Will change this weekend.

The updated budget, along with what we have spent, is available to see. Thanks to Louise for making copies for everyone. If you want to look over it and make any changes, let us do so.

Items 'conference calls' and 'checks', in budget, are left blank with a proposed spending amount because we haven't had to spend money on those things yet.

Please give me all final reimbursement requests, so that by the end of today we will have a final updated budget. I apologize for not being more available to help during our personal 'economic crisis' with the host committee. I appreciate all that everyone did, especially Josh. Thank you so much for allowing me to serve.

Sarah B. motions to accept report, Robbie seconds, passes.

Co-treasurer (Sarah B.): Sarah got put on as a signer on account, PO Box is partially set up. Territories- CA- SOCALYPAA is questioning about insurance, directed to Lauren. Hasn't talked to HI since midyear. Having a co-treasurer is helpful, just need ironing out since it's a new position.

Chair (Kim): Chair activities: Since the last meeting, I have been very busy, I will include a report since the midyear, rather than since the teleconference because we did not give full reports on the teleconference meeting. Shortly after midyear and throughout the year, the current host committee changed positions (including chair of host committee). In mid-August, I was informed by the a member of the host committee that the treasurer had not been providing reports or making the finances of the committee available for all members to see, so I requested from that member, as well as from the new chair of the host committee to require the treasurer to bring a report to the next meeting, provide all bank statements from the account, destroy the debit card, and add the co-treasurer to the account. None of this was done (except 3 bank statements were posted online). About 6 weeks after I made this request of the host committee chair, and other member, our co-chair informed me that she was contacted by the same member with the same problem. With a little investigation, I learned that the treasurer was on the way out, and had stolen an unknown amount of money. At that point, realizing that something needed to be done to ensure the financial security of the conference, and after talking to many people on the council and host committee, I decided that a member of council would step in and act as treasurer for the rest of the year, until the conference. This member would become acting treasurer but 2 people from the host committee would continue to participate actively in treasury activities. The host committee and the rest of council then became very active in attempting to raise additional money to ensure the financial safety of the conference. The budgets were then looked at very closely to try to cut costs where they could, and events were hosted by different committees to raise money. We had a teleconference to discuss this issue, and that was very successful. We even had quorum so we could do real business. Throughout this year, I noticed a lack of unity within the host committee that created some problems with the ability of the committee to function. I would love some feedback from Oregon advisory council members regarding this and any suggestions about how advisory council could be more useful if we notice this happening again. Some things I tried were to encourage all group members to bring concerns to the entire committee, remind the host committee members to place principles before personalities, and to trust their trusted servants. It should also be strongly suggested that if a member in a position could cause serious harm to WACYPAA or AA as a whole, that the member should be required to be accountable to the group, and provide transparency in the position they serve in. I probably would not have stepped in to take over the treasury from the host committee than I

did this year, but I hope that I would somehow effectively communicate with the host committee the importance of taking great care and concern with electing a treasurer, requiring accountability from the person serving in that position, and the importance of always placing principles before personalities when dealing with money.

Bid Cities: I spent time talking to SACYPAA, reviewing hotel contracts from them, and discussing questions they had about our tax bid requirement. I talked to the chairperson from the HI bid committee quite a few times throughout the second half of the year. I received hotel contracts from EBYPAA, and talked with 2 members from the committee. I also reviewed the AZ hotel contracts when Alonzo sent them to council.

WY/MT: Three people from Wyoming are here, which is more than ever before. A few people from Montana are coming, too. No bids in the works.

Thanks for the wonderful opportunity to be of service the last 7 years!!!! I love you all!

Co-chair (Louise): Got identical requests from host committee that Kim got. Requested itemized Treasurer's report, but did not get one. Had direct communication with the treasurer but he would not respond to requests. Worked with chair of host to remedy treasury situation as well. This situation helped her to take a more active role in the host committee and working as co-chair. Worked on revamping the bylaws with Matt H. cofounder of WACYPAA and proposed many changes in new business. Worked with the committee bidding for WAC in AZ and watched their bid presentation and did not give the feedback they requested-just tried to answer questions for them. EBYPAA has done a lot with Spanish speaking community.

Website (Jonathan): rotating off. Website is written simply and is easy to navigate once you get in. Has been working and will work with new web chair to help them get set up with the position.

Mailing (Josh): couldn't do a mailing for a long time because the flier was incorrect. Finally did a mailing but so many issues with the flier being incorrect, it was frustrating.

Native Liaison (Ben): did not go to Native American conference – had the wrong dates for the conference and coincided with when he was moving. Moved to Boise. Worked to outreach MT and worked with the outreach chair of Eugene host. Feels Native Liaison should be from that community and that would be a great benefit.

Hispanic Liaison (Alonzo): has been in constant contact with the host committee, mostly chair and secretary, but also events and outreach, and they have been asking him a lot about AZ. Has worked with AZ bid committee as well. Facilitated mock bid with AZ and helped them direct their bid to carry the message of AA. AZ committee donated to current host committee.

Archives (Anna):

My territories were BC and Alberta

Bcypaa was a great outreach trip. Was the first weekend of September. Hosted the WAC outreach committee at my house, they got 9 registrations! Was great to connect to all the different ypaas in BC. Continued contact with them.

Had an Alberta lead threw one of the ypaas in northern BC. They said they had some contacts and would keep me posted. I will follow up with them because I find it insane that they are part of our region and we have never had any contact there.

In regards to archives. I am stepping down from my position. I have found that taking them across the border to be troublesome and perhaps not in line with protecting them if they ever got ceased or didn't make it through the border. Plus there are 3 boxes from josh and a bunch of boxes that Rhonda from WAC host has brought to this conference. I think the archivist needs to go through all archives and properly inventory them as well safely have them all in one location.

Otherwise I have updated the binder/WAC 12 binder/ advisory minutes ect!

Was in touch with the host/Eugene committee all year.

Outreach (Kevin): is stepping down due to personal reasons. Did not have luck contacting SLC or Colorado. NM not interesting in bidding, but are interested in attending. WA is going better, random kid made announcements for WAC, so that means the interest is growing again. PSYPC has had meetings but are not interested in really starting a bid for WAC. Kevin wants a mustache like Alonzo.

Meiko: did not have much luck with Yukon or AK. School interfered with attending Yukon conference he had wanted to attend.

Jamey (Nipples): did, in fact, blow up Idaho, lots and lots of people coming.

Robbie: nothing to report

Casey: Idaho - SICYPAA is an area group, we have mad people coming now. This is bad ass, and tough. Now each smaller area has their group and report up to the area committee. Boise is now BACYPAA, Twin Falls is TWINKYPAA, and Pocatello is unknown.

I am no longer working with the local intergroup, I am chairing the new Boise, BACYAA group to help get it going and perhaps change its name.

I have heard about SLC, they started the year doing well -- I do not know if they are bidding. Ben from Montana moved to Boise and his doing a rad job at supporting and getting Idaho up and going. Robbie will be DJing with a WAFRO (White Mans Afro).

We are busy in Boise, but having fun and doing our best on being of best service to the area. We

are sponsoring new people to make it to WACYPAA (from all over the area) to help boost support for young peoples groups and young people all over the area.

Brandy: BC and Alberta are territories, went to BCYPAA. YP committees are growing. BCYPAA is focused on ICYPAA right now.

Erika C.: grateful to be here, reaching out in her community needs to know territories. Has been working with EBYPAA in her area and they have really made efforts with the Spanish-speaking community. 27 Spanish-speakers are involved with the bid. Has worked with the host to establish several Spanish-speaking meetings at this conference.

Erica V.: EBYPAA has done a lot of work with Spanish community and SACYPAA is bidding as well. Fliers were in Ann Arbor MI!!!

Tres: glad to be here. Lots of people coming from Reno, game night event had success and prudent reserve was so large they were able to send some money to host.

Jared: rotated on as of December 26th. ☺ announces WACYPAA wherever he goes

Kate, Mark, Dylan: Busy hosting, no reports ☺

6. Elections:

Chair

Sarah G. reads description of Chair position

Sarah stands, Louise stands, Alonzo stands, Robbie stands

Simple majority to go to 5th ballot, goes to hat, Sarah wins

Co-chair – Sarah G. reads description

Anna and Robbie stand, Anna wins

Treasurer – Sarah G. reads description

Erica stands – questions – asked about employment etc., Erica wins

Secretary – Sarah G. reads description, Robbie stands

Votes are for Robbie, not Robbie, f*ck Josh and Twinkie

Robbie wins

Website – discussion about whether this is on the Operating committee or not, minutes are not clear

Casey moved to make an emergency motion to move Website chairperson to the Operating Committee. Brandy seconds.

Bylaw change, needs 2/3 to get added to agenda. Voting for discussion now or later, does not pass to get added to agenda.

Lauren moves to move Website chair to the end of business. Alonzo 2nd Lauren retracts and Alonzo retracts second. Decision to just elect now and decide what to do later.

Sarah G. reads description.

Meiko and Casey and Jared stand. Meiko and Casey go to the hat. Meiko wins.

Lunch break at 1:30 back at 2:15

Meeting reopens with the Serenity Prayer

Archives – Sarah G. reads description. No current AC members stand, former AC members Rhonda, Daniela and Matt H. stand and qualify.

Rhonda wins

Mailing – Sarah reads description. Casey and Louise stand and qualify

Outreach – Sarah reads description. Jamey stands.

Votes are for Nipples, not nipples, and f*ck Josh (again), Jamey wins

Native Liaison – no one stands, position is open

- Outreach

Old Business:

1. Insurance (Lauren): Again, I got ‘special event’ insurance. This is insurance for the weekend from the start of the conference until the end. It cost \$385.00. I used a local Oregon company called Gales Creek, Riverport Insurance Co. After speaking to other YPAA conferences and a handful of different insurance companies, it seems as though ‘special event’ insurance for WACY PAA is the most efficient and affordable way to be insured. A copy of our insurance is available to see and also has been sent through email. We do not qualify for Directors and Officers insurance unless we have 501c3 status.

2. 501©3 status, tax ID (Lauren):

At this point, we again, do not have non-profit 501c3 status. I reached out to another accountant and Erica V. for help with figuring out which is best for our committee. Both sources opted that we didn’t need to become one, but it agreed that yes, 502C3 status would be beneficial for tax purposes and for cheaper insurance rates. However, the process to become non-profit is a

gruesome, painful, arduous one, ☹ and I chose not to go through it this year. Perhaps the new treasurer would like to attempt or hire an accountant to help them. Also, we are not filing taxes. The accountant and Erica's professor said we do not need to because our profit is so low, it overturns itself and gets donated.

3. Host committee bank signatures (Meiko): I want to talk about advisory making some sort of recommendations in terms of at least 3 host members with signing authority for bank stuff (chair, co chair, treasurer maybe). Two would have to be present for any banking transaction. Line or two in the host committee packet. Just a suggestion, of course they are autonomous. Debit cards are a new thing, and what do we do about these? Bank statements are an idea. Access to look at statements online from multiple people.

Discussion: Sarah B. possible ideas for finance packet for the groups so the information is more clear. Host committee packet is so long and people may not read it. Ideas for our committee to have online access to the host committees account. Suggestions: 3 signers – request documentation/treasurer's reports, daily limits on debit cards, transparency, putting this in the finance packet. Cash withdrawals are a huge concern as well. Should we discuss this without a motion? Erica and Sarah B will do an ad hoc committee for teleconference in January.

Robbie moves that we form an ad hoc committee with the Treasurer, co-treasurer and the Chair for the purposes of putting in a checks and balances system to be presented at the teleconference in January. Lauren seconds. Concerns about what exactly is going to be discussed in the talks with the new host committee. For now we will go through with what we already do. *Motion passes.*

4. Indigenous Native Council Member (Ben):

Wants to add separate condition for entrance to the council at end of 3.1 after Mexican AA member for Non Host City Representation from Native American AA member. The advisory council will seek non-host city representation from two Native American AA members. They will be able to serve a full FOUR year team from their induction to the advisory council. – weezie seconds

Ben wants there to be the opportunity for Council to have members of Native descent because they have more of an inroad into that community. Our vision for what we may want as a Council can change over time, but Native groups used to be less represented in AA, especially YP. These nations may not have a need for us, and that could be why this has never worked out in the past. Originally, the Tribal Nations were not being outreached in the original WACY PAA area. We should instead encourage the host and bid cities to outreach to communities in their area that are not being reached. We do need natives to be able to get the inroads into these communities. Are we being too specific with naming specific liaisons? This host committee reached out to ASL community on their own. Many people joined WACY PAA just based on the attraction: the going to different communities could be considered promotion or 'special interests'

13 for, 1 opposed, 6 abstentions – 14 would be 2/3 majority, so motion does not pass.

5. Database for mailing chair from Registration Chair from each host.

We are not sure why this is on the agenda – moving on.

6. Working with people after the conference to make sure AA does not die out after the AA event– this is important. Can we add some things so we can make an impact.

Ideas:

- Feedback form
- Work with the areas
- Put the past hosts on the email list for yahoo groups
- Utilize the alternates more
- Conference Call

Alonzo thinks that alternates should be utilized more since they are on fire. Maybe we can informally suggest this and see what comes from it. These are options or suggestions we can give, nothing set in stone. In certain cities, this may have been helpful to suggest hosting events with new host and old host. Maybe we should put things in the host committee packet such as an ‘after the conference’ like suggestions. This concern was brought up by people in the Q and A. No motion so we are moving on.

New Business:

1. Host committee budget report (Josh): conference is predicted to be self-supporting and there is more money in the bank than is required for the conference at this time. 463 pre-regs and new active registrations have not even been counted. 100 registrations may not be accounted for, due to a glitch in the online system. Josh received many letters from merchant services showing that they have extra security on the account. WAC may be liable for a sum to a merchant services, Erica, Josh and Kim will work this out. Josh worked with the host to get 3 different budgets in place. They voted on the middle budget. We need to ask this host what could we have done differently as a Council? Anna will add to feedback forms.

2. Proposed Changes to wording of bylaws regarding AA member from Mexico (Erika C.):

Proposed Edits of WACYPA Bylaws add to bylaws ***

Edit: / Update (* Non Host City Representation from indigenous Mexican AA member.)

*****Mexican National Liaison*****

Remove

* Non Host City Representation from indigenous Mexican AA member.

The advisory council will seek non-host city representation two indigenous Mexican AA members. They will be available to serve a full FOUR year term from their induction to the advisory council.

(Adopted 06/06/98, Portland, 05/04/02 Billings)

Replace

□□ Non Host City Representation from a Mexican National Liaison

The advisory council will seek non-host city representation from (2) Mexican National Liaison AA members and they may reside in

Mexico or other areas of the WACYPAA region. They will be available to serve a full (4) year term from their induction to the advisory council.

Individual Duties:

- Incoming members will act as liaison to Mexico for concerns specific to WACYPAA
- Cooperate with the US Hispanic Liaison on outreach efforts to carry message of the annual conferences and foster bids from the Spanish speaking regions of WACYPAA.
- Assist the annual conference in communication & verification of Spanish documentation. This may include review of registration data, online information and/or related materials.
- Work with Hispanic liaison identify & keep current contacts in the Mexican service structure to ensure the annual conference is being outreached in Mexico and other areas of the WACYPAA.
- Keep host city and council aware of outreach opportunities or updates in the region.
- Assist on any mailings and/or email data that may go to prior conference attendees in Spanish community to ensure for accuracy & proper presentation.
- Work with council to provide updated bidding information in Spanish as needed. This may include updates to bylaws or other information in Spanish.
- Assist Co-chair and Hispanic liaison in maintaining & distributing the Host Committee packet and the Bid Committee packet for Spanish communities. Also advise and/or take part in the maintaining of the delegate territory structure specific to the Mexican or related Spanish communities within WACPAA. They may will also assist & advise on any contact the Hispanic Liaison has with Mexico GSO. They will also be encouraged to attend at least one large scale Hispanic AA event per year, preferably a National Mexican Congreso, US Hispanic convention, or other large scale AA events where the opportunity to reach the Spanish speaking community may be present.

Council Duties:

- Council & Chair will maintain regular contact with Mexican liaison/s to ensure member/s are properly informed on the various concerns of the conference and region.
- Chair will also introduce & review mentioned duties no more than (2) calendar weeks from their induction to council and also review said duties prior to annual or mid-year meeting no later than (2) calendar weeks from scheduled meetings.
- Mailing chairperson will work with liaison/s to ensure proper verbiage is associated with any information going to Spanish communities inclusive of but not limited to: intergroups, central offices, and YP groups.
- Archivist will maintain record of materials that directly reflect the history of WACPAA in the Spanish regions of the conference.

Erika motions, Louise seconds

Motion passes 15 for, 3 abstain, 2 no

Edit: / Update (4.11. Hispanic Liaison)

Sarah motions to table to next meeting, Anna seconds, passes

3. P.O. Box (Lauren): Should we move it to a location that will be more convenient for council (treasurer, secretary, chair, somebody that will be on council for a few years)?

Moved to AZ, Sarah B. has it, will stay where it is.

4. Bid Cities:

EBYPAA, SACYPAA, AZ STATE BID, HAWAII

5. Do we need outreach chairs for Spanish-speaking and Native American populations? (Alonzo)

Some feel we need chairs, some feel we do not. We may be more exclusive this way, and should focus on attraction rather than promotion. We want to stay away from colonization and forcing our ways on other people. The point of WAC is not to go bring what we have to them, but for us to see what they have. These are not outreach positions they are liaison positions. No motion so moving on.

6. Bylaw changes suggested by Louise (all bylaw changes except Chair position moved to midyear meeting old business)

4.1.1. Chairperson. The Chairperson shall have the following duties and authority:

- (a) Arrange for and announce the agenda for all Advisory Council meetings;
- (b) Conduct all Advisory Council meetings according to reasonable rules of order;
- (c) Affix his or her signature to all Advisory Council actions;
- (d) Chairperson will inform council of any such actions prior to any signature.
- (e) Act as one of the three signatures on all bank accounts;
- (f) Sign the annual site contract on behalf of the Conference;

Alonzo Motion to accept A – F Sarah 2nd, 15 for, passes

1. Chairperson will provide the opportunity for all current council members to review the site contract details and provide confirmation that the group & outside advisors have reviewed the contract prior to signature. It is also strongly encouraged to use the prior year's site contracts as reference in site considerations

Meiko proposes this change and Erica seconds. 15 for 3 opposed, *passes*.

Prior to signature, Chairperson will review the annual site contract with at least two (2) qualified members of AA familiar with such contracts. These may be past council members and/or other qualified members outside the committee. *This is to ensure the best possible site contract to protect the overall interest of the conference. Taking this part out – this is done already*

(g) Act as liaison to any AA member who has a request of the Advisory Council. All **pertinent** communication will be shared with other members of council ~~and/or at minimum council co-chairperson~~
does not pass

Erica did not understand, revote

Alonzo moves to revote, Sarah seconds

Robbies amendment, take out co-chairperson; passes

Revote: 18 for, 2 against *change passes*

(h) Maintain regular correspondence with all Advisory Council members to ensure that all Advisory Council tasks are being attended to and all matters of importance are communicated immediately. ; ~~Council chairperson will provide a written report to committee on said tasks & duties. This report will be *suggested* expected on the following schedule. 30 days post conference, 120 days post conference, 30 days post mid-year meeting, 60 days prior to conference.~~

Alonzo moves, Robbie seconds, Meiko amends - retracted
Robbie moves, Alonzo accepted passes

- (i) Stand ready to assist in any tasks where assistance is requested or required; - ok
- (j) Keep the Co-Chairperson apprised of all Advisory Council activities – ok
- (k) Chairperson (or) Co-Chairperson will secure the conference banner between conferences, turn the banner over to the Host Committee for display at the beginning of each Conference, and collect the banner again after the closing meeting of the Conference. – ok
- (l) For committee members filling vacancies outside of the annual conference event schedule, Chairperson will introduce & review mentioned duties no more than two (2) calendar weeks from their induction to council.

Sarah B moves to scratch L from the chair duties, Erica 2nd – will discuss this in old business later, Tres amends to table

~~(m) Maintain regular contact with liaisons (Hispanic, Mexican National, Native) to ensure member/s are properly informed on their duties to council and other concerns for the annual conference. — this is removed 16 for, passes~~

(Adopted 2/1/97, San Francisco; amended 1/2/98, Scottsdale; 05/04/02 Billings) (Eugene 12/31/09)

Agenda additions:

1. Josh moves for Carrying case for the banner: Kevin seconds, up to \$100.

19 for, one abstention PASSES

2. Kim asks if we can donate money to the YP hospitality suite at IC (World).

Alonzo moves to table to conference call Anna seconds motion PASSES

Motion to close 6:39 pm, Responsibility pledge